



Operation Safe Stop 2017





What is Operation Safe Stop?

Operation Safe Stop is a proactive approach to educate the motoring public that passing a stopped school bus, when children are loading or unloading, is both dangerous and illegal. Law enforcement agencies, school transportation providers, pupil transportation associations and PennDOT have combined their efforts to raise public awareness about the potential consequences, and reduce the occurrence of illegal school bus passes.

Over the past eleven years, PennDOT, along with law enforcement agencies and pupil transportation associations, has conducted Operation Safe Stop. **On Wednesday, October 18, 2017, the 21st Annual Operation Safe Stop will occur.** On this day, we hope that all school districts will participate by having their drivers document any illegal passes occurring on their routes during the day. If possible, the drivers should get identifying information regarding the vehicle and file it with local authorities.



What can be done by the school district?

We are seeking one point of contact from each school district. This person will act as the district's Operation Safe Stop Coordinator. The coordinator's responsibilities include:

- Explaining the tracking procedures to the drivers;
- Identifying a list of trouble spots, routes or stops with a high frequency of violations;
- Coordinating the efforts of their drivers and local law enforcement agents;
- Contacting local media;
- Collecting and tallying the totals from each driver; and
- Faxing or e-mailing the totals to PennDOT by **October 25, 2017.**

The coordinator's activities will take only a few hours. This is a small time commitment that will make a big difference in our children's safe travel to and from school.

We hope to have local police involved in every school district. They may follow a bus, ride a bus, or watch in a hidden location for illegal passes.

After Operation Safe Stop, each school district and police department will be asked to fax or e-mail their results to PennDOT. **It is important that we receive the information by October 25, 2017.**

This packet includes instructions and copies of the tracking forms to be used during Operation Safe Stop. The "Violation Tracking Form" is formatted to allow you to provide the information to your local police department to issue a citation to the violator. This must be provided to the police department with authority where the violation occurred within 48 hours of the violation. The "Violation Survey Results" can be faxed directly to PennDOT's Special Driver Programs Unit at (717) 705-1131 or the information can be e-mailed to Linda Kerstetter linkerstet@pa.gov.



How do I sign-up?

Complete the attached form and fax it to PennDOT's Special Driver Programs Unit at (717)705-1131 or e-mail your information to OLNUVHW@state.pa.gov. If you have any further questions regarding Operation Safe Stop, please call Linda at (717) 705-6799.



OPERATION SAFE STOP PARTICIPANT

NAME OF SCHOOL DISTRICT: _____

COUNTY: _____

INTERMEDIATE UNIT: _____

CONTACT PERSON INFORMATION

NAME: _____

COMPANY OR SCHOOL DISTRICT: _____

PHONE NUMBER: _____

FAX NUMBER: _____

E-MAIL ADDRESS: _____

Have you contacted local police department(s) to get them involved? Yes or No

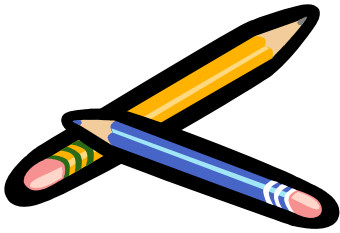
Are any of your local police department(s) planning to participate? Yes or No

If yes, please list contact name and telephone number of police department(s) that are participating:

Have you contacted your local media regarding event coverage? Yes or No

If yes, will they be providing coverage? Yes or No

Media Contact Information: _____



VIOLATION TRACKING FORM



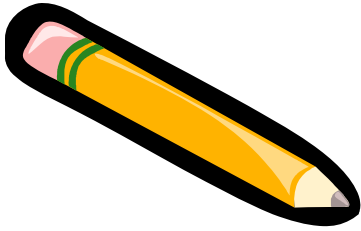
School Bus Driver _____

School Bus Number _____

PLEASE PRINT

ID of Violator	License Number	Color of Vehicle	Vehicle Body Type	Time	Approximate Location
(SAMPLE) Male, brown hair	PASSER	Blue	Truck	8:15 am	800 Block of Willow Street
*****	*****	*****	*****	*****	*****

Total Number of Illegal Passes _____



VIOLATION SURVEY RESULTS



Please compile the violation surveys completed by your drivers on October 18, 2017, and insert your totals below. Please fax or mail this form to:

Linda Kerstetter, 717-705-1311
PennDOT
PO Box 68684
Harrisburg, PA 17106-8684

Information may be e-mailed to:
linkerstet@pa.gov

Driver or Bus Number	Violations Noted	Violations Sent to Police
(SAMPLE) Bus 11 *****	10 *****	10 *****
TOTAL		

Submitted by: _____ Phone: _____

For School District: _____ Date: _____